

Ordinance No. 2019-10

An Ordinance amending section 1315 of the Minnetonka City Code; relating to technical, non-substantive corrections to the city code, ordinances, resolutions and policies

The City of Minnetonka Ordains:

Section 1. Section 1315 of the Minnetonka City Code is amended to read as follows:

SECTION 1315. ORDINANCES, RESOLUTIONS AND POLICIES.

1315.005. Ordinance Enactment.

Ordinances must be enacted in accordance with state law, city charter and this code. Ordinances will be integrated into this code in accordance with this chapter.

1315.010. Form of Ordinances.

An ordinance amending this code must specify the number of the provision to be amended. Only the text of a separately identified provision need be included for an amendment; the larger section of which it is a part may be omitted. An ordinance repealing an entire provision must either contain the stricken language in the body of the ordinance or attach the deleted text in an appendix.

1315.015. Integration of Ordinances into Code.

1. Matters omitted. When an ordinance is integrated into this code, the following may be omitted:

- a. title;
- b. enacting clause;
- c. section numbers;
- d. validation and repealing clauses;
- e. validating signatures and dates;
- f. penalty provisions; and
- g. punctuation and other matters not an integral part of the ordinance text.

2. Post-adoption changes. When integrating ordinances into the code, the city clerk ~~may~~shall substitute the actual date for the words "the effective date of this ordinance" and may make changes as provided in section 1315.025;.

- ~~—a. correct obvious grammatical, punctuation, and spelling errors;~~
- ~~—b. change reference numbers to conform with applicable sections of the code;~~
- ~~—c. substitute figures for written words and vice versa;~~
- ~~—d. substitute the actual date for the words "the effective date of this ordinance"; and~~
- ~~—e. take other similar actions to ensure a uniform code of ordinances if they do not alter the meaning of the ordinances enacted.~~

The stricken language is deleted; the underlined language is inserted.

3. Source notes. When an ordinance is integrated into the code, a source note should be added at the end of the section affected. The note should indicate the action taken, the ordinance that authorized the action, and the effective date of the ordinance.

4. Other standards. The city clerk may establish and implement other standards to ensure the expeditious integration of ordinances into this code. He/she may also establish and implement further policies regarding the preparation, editing and format of ordinances.

1315.020. ~~Recordkeeping; Special Ordinances.~~

~~The city clerk is responsible for the safe and orderly keeping of ordinances. The clerk must maintain a current record of ordinances that have been adopted.~~ An ordinance not included in this code is a special ordinance. Examples of special ordinances are those that rezone property, name streets, and grant franchises. The council may direct that a special ordinance be included in an appendix to this code.

1315.025. Recordkeeping.

1. The city clerk is responsible for the safe and orderly keeping of ordinances, resolutions and policies adopted by the city council. The clerk must maintain a current record of adopted ordinances, resolutions and council policies.

2. The city clerk may make minor, non-substantive corrections to the city code, ordinances, resolutions and council policies, upon the written advice or recommendation of the city attorney and without the necessity of further council action. The city attorney must confirm that the proposed changes do not alter the meaning of the record being corrected. The corrections authorized by this subdivision include, but are not limited to:

- a. correction of grammatical, punctuation and spelling errors;
- b. correction of typographical errors;
- c. removal of duplicate pages;
- d. correction of incorrect references to federal laws, statutes, this code, or other similar legal or technical sources;
- e. substitution of written words for figures and vice versa;
- f. corrections to legal descriptions of real property, as may be required to enable recording of a record; provided that any change must be consistent with parcel sketches or other depictions provided to the council at the time of council approval of the ordinance or resolution that is corrected.

Section 2. A violation of this ordinance is subject to the penalties and provisions of Chapter XIII of the city code.

Section 3. This ordinance is effective 30 days after publication.

Adopted by the city council of the City of Minnetonka, Minnesota, on April 15, 2019.


Brad Wiersum, Mayor

Attest:


Becky Koosman, Acting City Clerk

Action on this Ordinance:

Date of introduction: April 1, 2019
Date of adoption: April 15, 2019
Motion for adoption: Ellingson
Seconded by: Calvert
Voted in favor of: Schack-Carter-Happe-Bergstedt-Ellingson-Calvert-Wiersum
Voted against: None
Abstained: None
Absent: None
Ordinance adopted.

Date of publication:

I certify that the foregoing is a true and correct copy of an ordinance adopted by the city council of the City of Minnetonka, Minnesota, at a meeting held on April 15, 2019.

Becky Koosman, Acting City Clerk

City of Minnetonka
14600 Minnetonka Boulevard
Minnetonka, MN 55345

Notice of Adoption of Ordinance No. 2019-10

To whom it may concern:

Notice is hereby given that on April 15, 2019, the Minnetonka City Council adopted Ordinance No. 2019-10, An Ordinance amending Section 1315 of the Minnetonka City Code; relating to technical, non-substantive corrections to the city code, ordinances, resolutions and policies ("the Ordinance"). The Ordinance authorizes the city clerk to make non-substantive corrections to certain records approved by the city council, upon the written recommendation of the city attorney.

A full copy of the Ordinance is available on the city's website (www.eminnetonka.com) and may be viewed during regular office hours at the city clerk's office in city hall. A copy may also be obtained by standard or electronic mail.



Becky Koosman, Acting City Clerk